UPDATED!

BASIC COMPUTERS WINTER 2016

An 8-week basic computer course that meets <u>once a week.</u>

Basic Computers I *for absolute beginners*

Learn: Computer fundamentals, Microsoft Windows, basic Microsoft Word, Internet and Email

No.	Class Schedule	Dates	Taught In	Registration	
A	Tuesday, 7:00-9:00pm	1/26-3/15	Spanish	Thurs, 1/7	5:00pm
B	Wednesday, 9:30-11:30am	1/27-3/16	English	Thurs, 1/7	1:00pm
D	Wednesday, 5:00-7:00pm	1/27-3/16	English	Thurs, 1/7	5:00pm
E	Wednesday, 7:00-9:00pm	1/27-3/16	Spanish	Thurs, 1/7	5:00pm
F	Saturday, 9:00-11:00am	1/23-3/19 (no class on 2/13)	Spanish	Sat, 1/9	10:00am

Days and times of classes subject to change; los días y las horas pueden cambiar!

Basic Computers II *for beginners*

Learn: More MS Word, training on other MS Office applications and Facebook & general social media

No.	Class Schedule	Dates	Taught In	Registration	
G	Tuesday, 5:00-7:00pm	1/26-3/15	English	Thurs, 1/7	5:00pm
L	Wednesday, 12:00-2:00pm	1/27-3/16	Spanish	Thurs, 1/7	1:00pm
H	Thursday, 5:00-7:00pm	1/28-3/17	English	Thurs, 1/7	5:00pm
J	Thursday, 7:00-9:00pm	1/28-3/17	Spanish	Thurs, 1/7	5:00pm
K	Saturday, 11:00am -1:00 pm	1/23-3/19 (no class on 2/13)	English	Sat, 1/9	10:00am

Days and times of classes subject to change; los días y las horas pueden cambiar!

<u>How to Register</u>: In person on the registration date and time listed for each class.

<u>Registration Fee</u>: **$15.00** for county residents, **$30.00** for non-county residents. CASH or CHECK only.

<u>Where</u>: Mid-County Regional Services Center, 2424 Reedie Drive Suite 220, Wheaton, MD 20902

- *The registration fee is not refundable.* There are no make-ups or refunds for missed classes.
- Space is limited; each student can register for ONE class only. Registration is first come, first served until classes are full.
- Open to ages 18 years and up only.

<u>Questions?</u> Call 240-777-4940   Updated **1/6/2016**